

Actors, Directors, & other Performing Artists

<i>Continuing Education</i>	<i>Auto Travel (In miles)</i>	
Coaching & Lessons Expense	Audition Travel	
Dance Training	Business Meetings	
Music - Arrangements	Continuing Education	
Downloads, CDs, & Recordings	Job seeking	
Training	Out-Of-Town Business Trips	
Rents - Rehearsal Hall	Purchasing Job Supplies	
Tickets - Performance Audit	Professional Society Meetings	
Voice Training	Parking Fees & Tolls (\$)	
Other: _____	Other: _____	
<i>Promotional Expenses</i>	<i>Travel - Out of Town</i>	
Audition Tapes, Videos & DVDs	Airfare	
Business Cards	Car Rental	
Film & Processing	Bridge & Highway Tolls	
Mailing Supplies - Envelopes, etc.	Parking	
Photos - Professional	Taxi, Train, Bus & Subway	
Resume' and Portfolio Expenses	Lodging (do not combine with meals)	
Website Development & Hosting	Meals (do not combine with lodging)	
Other: _____	Communications & WiFi access	
<i>Supplies & Expenses</i>	Laundry and Porter	
Alterations/Repairs (costumes)	Apartment Rent (jobs lasting less than 1 year)	
Cleaning (costume/wardrobe)	Other: _____	
Costumes - Wardrobe (special)	<i>Communication Costs</i>	
Commissions - Agent/Manager	Cellular & Smart Phone Services	
Gifts - Business (\$25.00 maximum per person per year)	FAX & On Line Data Services	
Dues - Union & Professional	Paging & Call Forwarding Services	
Insurance - Equipment	Skype & Internet Phone Service	
Interest - Business Loans	Land Line	
Makeup - Cosmetics (special business)	Other: _____	
Manicure - (special for hand inserts)	<i>Equipment Purchases</i>	
Meals - Business (enter 100% of cost)	Audio Systems	
Photocopy - Scripts, etc.	Camera & Video Equipment	
Postage & Office Supplies	Cellular & Smart Phone	
Props, Stunt Supplies	Computers & Laptops	
Publications - Trade	Fax, Copiers and Printers	
Rents - Office, Storage, etc.	Musical Instruments	
Rents - Equipment & Costumes	Office Furniture	
Repairs - Equipment	Speaker Systems	
Secretarial & Bookkeeping	Tablets & E-Readers	
Other: _____	Other: _____	